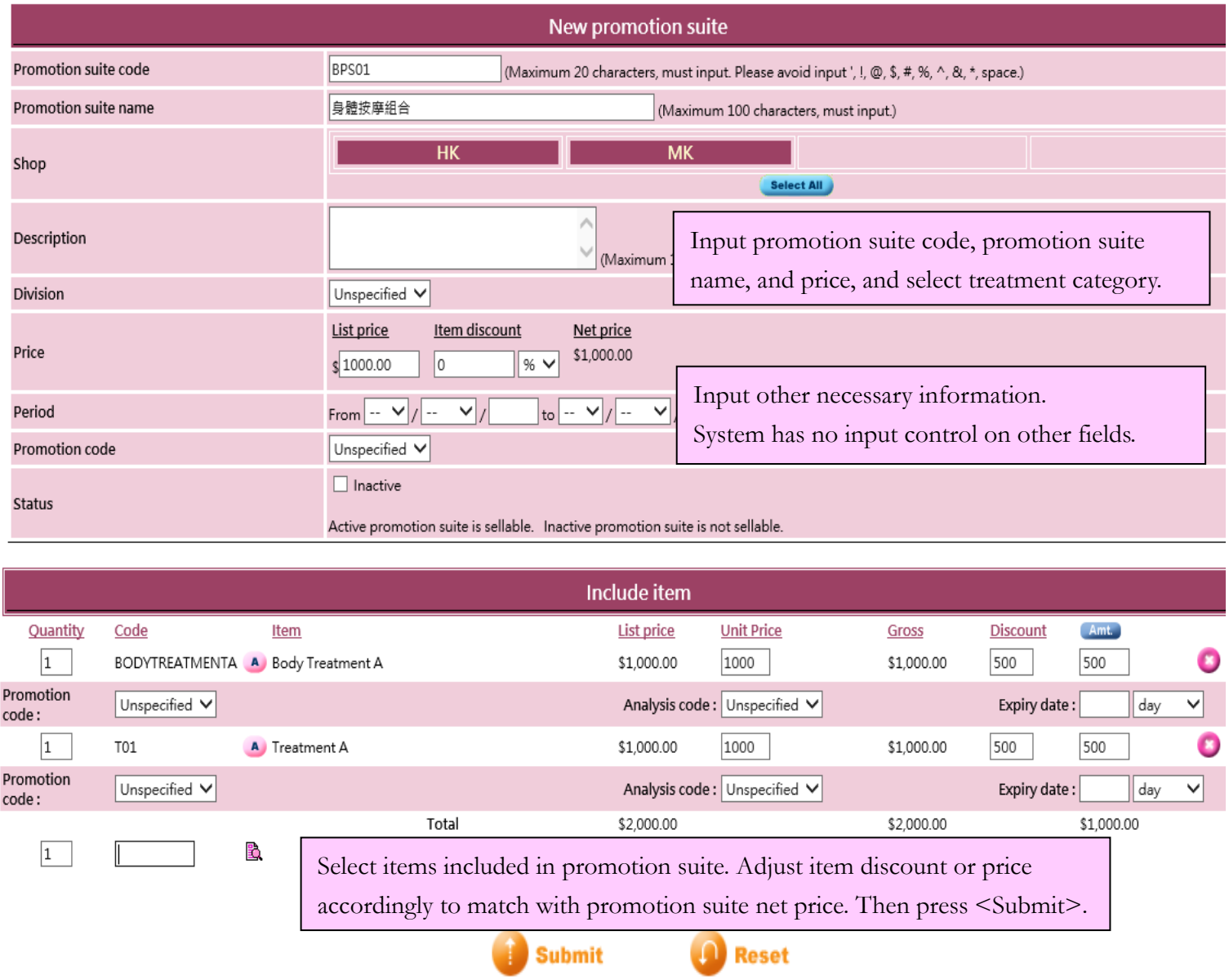
HKB2B Limited
香港灣仔軒尼斯道 48-62 號上海實業大廈 11 樓 1102 室
Room 1102, Shanghai Industrial Investment Building, 48-62 Hennessy Road, Wan Chai, Hong Kong
Tel: (852) 2520 5128 Fax: (852) 2520 6636
Email: cs@hkb2b.com.hk Website: http://hkb2b.com.hk

Billing item setup – Promotion Suite

Add Promotion Suite at: Master > Promotion Suite > New



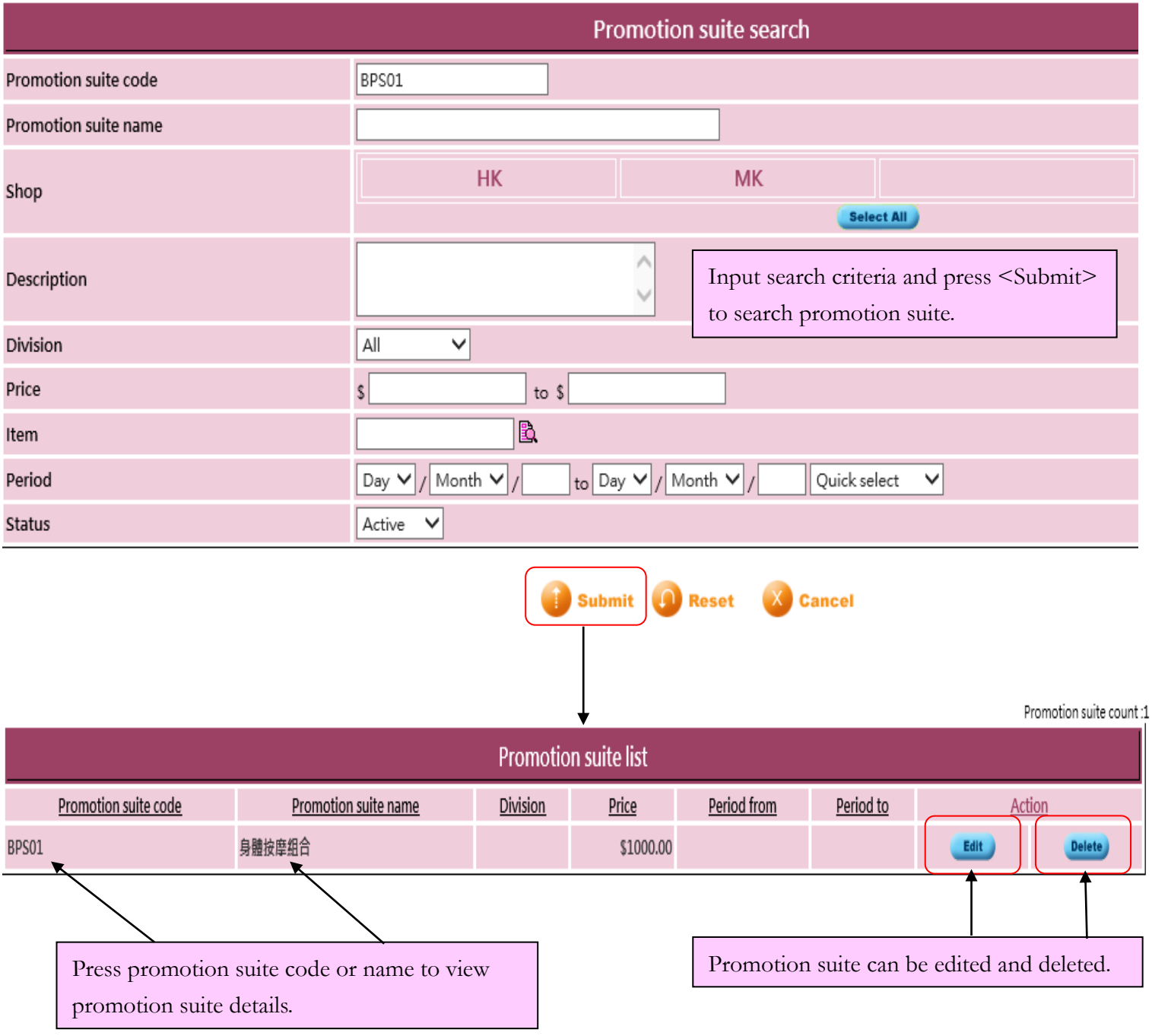
- Promotion suite code：It represents the promotion suite, and cannot be duplicated. It will be displayed on invoice.
- Promotion suite name：Brief description of the promotion suite that will be displayed on invoice.
- Shop：Shop where the promotion suite is available for sale.
- Promotion suite description：Detailed description of the promotion suite that will not be displayed on invoice.
- Division：Only for classification and analysis purpose. Division can be setup at Master>Division.

HKB2B Limited
香港灣仔軒尼斯道 48-62 號上海實業大廈 11 樓 1102 室
Room 1102, Shanghai Industrial Investment Building, 48-62 Hennessy Road,
Wan Chai, Hong Kong
Tel: (852) 2520 5128 Fax: (852) 2520 6636
Email: cs@hkb2b.com.hk Website: http://hkb2b.com.hk

- Price：It includes list price, item discount and net price. List price can be input by user, discount percentage / fixed amount discount and net price will be calculated automatically by system. The three values will be displayed on invoice and authorised user can make appropriate amendments.
- Period：Time range that promotion suite is available for sale.
- Promotion code：For analysis purpose. Promotion code can be setup at Master>Promotion code>New.
- Status：The promotion suite is default as active. Active promotion suite can be sellable. If promotion suite is ticked as inactive, inactive promotion suite will be not sellable.
- Include item：Can input item code directly or use <Search> button.
- Alternative item：After inputting include items, alternative items can be set if necessary. Press pink <A> button to input item code directly or use <Search> button, and the system will immediately update the list. Alternative item can be chosen when issuing invoice for members. Promotion suite detail will be updated immediately.
- Item quantity：Input item quantity and item amount will be updated accordingly.
- Item price：It includes list price, unit price, gross, discount and amount.
  - List price is the default list price of item.
  - Unit price can be input by user.
  - Gross is calculated automatically using item quantity and unit price.
  - An amount deduction or a percentage discount are accepted for discount.
  - Amount can be inputted by user or calculated by system.
  - Press <Amt> to calculate the item amount on a pro-rata basis according to item and promotion suite list price.
  - The list price of promotion suite must be same as the total amount of include items.
- Analysis code：For analysis purpose. Analysis code can be setup at Master>General settings>Analysis.
- Item expiry date：When selling the promotion suite, item's expiry date will be calculated automatically by system and displayed on invoice. Authorised user can make appropriate amendments.
- Delete include item：Press the pink cross on the right.

HKB2B Limited
香港灣仔軒尼斯道 48-62 號上海實業大廈 11 樓 1102 室
Room 1102, Shanghai Industrial Investment Building, 48-62 Hennessy Road, Wan Chai, Hong Kong
Tel: (852) 2520 5128 Fax: (852) 2520 6636
Email: cs@hkb2b.com.hk Website: http://hkb2b.com.hk

Search Promotion Suite at: Master > Promotion Suite > Search



HKB2B Limited
香港灣仔軒尼斯道 48-62 號上海實業大廈 11 樓 1102 室
Room 1102, Shanghai Industrial Investment Building, 48-62 Hennessy Road, Wan Chai, Hong Kong
Tel: (852) 2520 5128 Fax: (852) 2520 6636
Email: cs@hkb2b.com.hk Website: http://hkb2b.com.hk

Promotion suite details

Promotion suite code	BPS01
Promotion suite name	身體按摩組合
SKU	
Shop	HK, MK
Description	
Division	Unspecified
Price	List price $ 1,000 / Item discount 0 % / Net price $ 1,000
Period	Unspecified
Promotion code	
Status	Active Active promotion suite is sellable. Inactive promotion suite is not sellable.

Include item

Item	Description		Quantity	Unit Price	Gross	Discount	Amount
BODYTREATMENTA	Body Treatment A		1	$1,000.00	$1,000.00	$500.00	$500.00
Promotion code : Unspecified		Analysis code : Unspecified			Expiry date : 0 day		
T01	Treatment A		1	$1,000.00	$1,000.00	$500.00	$500.00
Promotion code : Unspecified		Analysis code : Unspecified			Expiry date : 0 day		

Promotion suite can be edited and deleted in promotion suite details.

Back | View | Edit | Delete | Commission | SKU Close

If there are more than one code for the promotion suite, you can input them as SKU.

Edit item master

Item code	BPS01
Item name	身體按摩組合
Description	
Category	Nil
Type	Promotion suite
SKU	BPS365412 (Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)
SKU	BPS145632 (Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)
SKU	(Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)
SKU	
SKU	
SKU	
SKU	(Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)
SKU	(Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)
SKU	(Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)
SKU	(Maximum 20 characters. Please avoid input ', !, @, $, #, %, ^, &, *, space.)

Input SKU and Press <Submit>.

SKU can be inputted at invoice and system will change it into promotion suite code automatically.
SKU cannot be duplicated with any item codes.

Submit Reset Cancel