

H K B 2 B L i m i t e d 香港灣仔軒尼斯道 48-62 號上海實業大廈 11 樓 1102 室 Room 1102, Shanghai Industrial Investment Building, 48-62 Hennessy Road, Wan Chai, Hong Kong Tel: (852) 2520 5128 Fax: (852) 2520 6636

View Member

Member information can be viewed at Member > Member record > Search > Select member.

		Mem	ber basic search				
Join shop	All CWB						
Member group	All New Member VIP Platinum VIP Silver VIP Golden Delete ***Sel	ect [All], deleted member will not t	1. Enter m be displayed at search results.	ember search	search deleted members	click <submit>.</submit>	
Member code	CWB-00101						
Name							
Identity card							
Gender	All 🗸						
Birth month	All 🗸						
Age group	All 🗸						
Telephone		Have mobile telephone	No mobile telephone 🗌				
Address			valid address only				
Email		Have email 🗌 No email					
Member discount	%						
Join date		To V/ V/	Quick select 🗸				
			Submit	Reset			
			Member search result				
Member code		Member name	Telephone	Email	Member group	Action Select All Undo	
CWB-00101	Wong Mei Fan 黃美芬	÷		New Member		Remove	
2. Press the member column.							
					2. Press the	member column.	
			View	member	2. Press the	member column.	
Member group		New Member	View	nember	2. Press the	member column.	
Member group Member code Name		New Member CWB-00101 Wong Mei Fan 黃	View ≋55	member 3. V	2. Press the	member column. nformation.	
Member group Member code Name Last name		New Member CWB-00101 Wong Mei Fan 黃: Wong	View ^{美芬}	nember 3. V	2. Press the	member column. nformation.	
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Member group Member code Name Last name First name English name Chinese name		New Member CWB-00101 Wong Mei Fan 養 Wei Fan 黃美芬	View ^{美芬}	nember 3. V	2. Press the	member column. nformation.	
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Back | View | Edit | Main photo | Membership | My Account

| Purchased item | Treatment history | Document | Installment | Comment | Group log | Delete

Main photo - Upload personal photo of member to identify member.



Membership - View member's purchased, used and outstanding membership record.									
	Wong Mei Fan 黄美芬 (CWB-00101) Membership Record								
Invoice date	Invoice no	<u>Item no</u>	Item name	Promotion code	Start date	End date	Purchased	<u>Used</u>	<u>Outstanding</u>
16-Aug-2016	PSI-00002 Print	M01	包全年脫毛會藉, Period (1年), 正常		16-Aug-2016	16-Aug-2017		0	0

My Account - View member's purchased, used and outstanding treatment, unit and deposit record.															
Wong Mei Fan 黃美芬 (CWB-00101) member account															
Invoice date	In	voice no	Item co	de	Item name		Promotion	code	Purch	nased	Used	Expired	Outstanding	Expiry da	te
18-Aug-2016	PS	SI-00004(U) Print	BU01		Basic Unit				30		0.00	0.00	30.00	18-Aug-	2017
18-Aug-2016	PS	SI-00003(D) Print	D01		• \$10,000 Deposit				10		0	0	10	18-Aug-	2017
3-Aug-2016	PS	SI-00001(T) Print	T01		Moisturizer Trea	atment			10		0	1	0	16-Aug-	2017
Select the item name to view the details and information of finished treatment.															
My Account Details															
					My.	Accour	nt Details								
voice date	2016年8	8月18日 12:31 pm			My	Accour	nt Details		nvoice no		PSI-00003				
voice date	2016年8 Deposit	8月18日 12:31 pm t	/		My	Accour	nt Details		Invoice no Member co	ode	PSI-00003 CWB-00101				
voice date em ırchased	2016年8 Deposit \$ 10,000	8月18日 12:31 pm t 0.00			My .	Accour	nt Details		Invoice no Member co Item code	de	PSI-00003 CWB-00101 \$10,000 Dej	posit			
voice date em Irchased piry date	2016年8 Deposit \$ 10,000 2017年8	8月18日 12:31 pm t 0.00 8月18日			My .	Accour	nt Details		Invoice no Member co Item code Promotion	ode code	PSI-00003 CWB-00101 \$10,000 Dej	oosit			
voice date m irchased piry date itstanding	2016年8 Deposit \$ 10,000 2017年8 \$ 8,200	8月18日 12:31 pm t 0.00 8月18日 .00	/		My .	Accour	nt Details		Invoice no Member co Item code Promotion Expired	ode code	PSI-00003 CWB-00101 \$10,000 Dej \$ 0.00	posit			
voice date em irchased piry date utstanding	2016年8 Deposit \$ 10,000 2017年8 \$ 8,200	8月18日 12:31 pm t 0.00 8月18日 1.00 更新			My Fini:	Accour	reatment		Invoice no Member co Item code Promotion Expired	^{ide} code Clici	PSI-00003 CWB-00101 \$10,000 Dej \$ 0.00 \$ < <x< th=""><th>> to re</th><th>vert the</th><th>treati</th><th>ment.</th></x<>	> to re	vert the	treati	ment.
voice date em urchased piry date utstanding Date	2016年3 Deposit \$ 10,000 2017年8 \$ 8,200.	8月18日 12:31 pm t 0.00 8月18日 .00 更佳) .1ime	Member	code I	My Fini: reatment code	Shop	reatment Therapist	Invoice no	Invoice no Member co Item code Promotion Expired	ide code Click	PSI-00003 CWB-00101 \$10,000 Dep \$ 0.00 \$ c <x< b=""></x<>	bosit > to re Purchased	vert the	treati	ment.
voice date em rchased piry date atstanding <u>Date</u> 18-Aug-2016	2016年8 Deposit \$ 10,000 2017年8 \$ 8,200.	8月18日 12:31 pm t 0.00 8月18日 00 更加 <u>Time</u> 01:00 pm-02:00 pm	Member CWB-00101	code I T01	My Fini: reatment code	shed Ti Shop CWB	reatment Therapist May Chan	Invoice no PSI-0003	Invoice no Member co Item code Promotion Expired Paid Yes	code Click Receip BTR-0000	PSI-00003 CWB-00101 \$10,000 Dej \$ 0.00 \$ 0.00 \$ c <x< b=""></x<>	> to re Purchaser \$ 10,000.00	vert the d Usec \$1,000.00	treati	ment.

Click 'Print' to reprint the treatment receipt.



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Delete

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Back | View | Edit | Main photo | Membership | My Account | Purchased item | Treatment history | Document | Installment | Comment | Group log

Purchase	Purchased item - A record of members purchasing products and POS items.								
	Wong Mei Fan 黃美芬 (CWB-00101) purchased item (Product/ pos item)								
Invoice date	Invoice no	Item code	Brand	Quantity	Amount	Average price	Sales		
3-Aug-2016	-Aug-2016 PSI-00001 Print P01 Brand A 1 \$790.00								

Treatment history - Treatment history taken by member and the most popular appointment time, item, thrapist, shop and room.

Wong Mei Fan 黃美芬 (CWB-00101) treatment history									
Date		<u>Time</u>	-	<u>Category</u>	Treatment name	Treatment code	<u>Therapist</u>	<u>Shop</u>	Room
18/08/2016	Thu	02:00 pm	Print	Treatment Cat	Eye Treatment	T02	May Chan	CWB	Room 2
18/08/2016	Thu	01:00 pm	Print	Treatment Cat	Moisturizer Treatment	T01	May Chan	CWB	Room 2
16/08/2016	Tue	04:30 pm	Print	Treatment Cat	Moisturizer Treatment	T01	May Chan	CWB	Room 2
Favorite	Thu	02:00 pm, 01:00 pm, 04:00 pm		Treatment Cat	Moisturizer Treatment	T01	May Chan	CWB	Room 2
Count	2/3	1/3		3/3	2/3	2/3	3/3	3/3	3/3

Document - View and upload the the document related to the member.

Upload document (doc, xls, pdf, jpg, jpeg, gif, tif or png)							
Please press [browse] select file	瀏覽 avoid upload file name include ' 」 の \$ # % へ & *	Upload Clear selection					
Prease avoid upload nie name include ; i, @, \$, #, %, *, %, *, space.							

	Current document	
<u>Upload date</u> [Press date to view document]	File name [Press name to view document]	Action
31-Jan-2019 02:53 pm	Treatment Contract.docx Rename	Delete

Installment - View member's installment and outstanding amount.

	. Wong Mei Fan 黃美芬 (CWB-00101) installment list									
Invoice no	Date	Invoice amount	Installment amount	Outstanding amount	Installment count	Next due date				
PSI-00006	3-Aug-2016	\$ 9,790.00	\$ 6,790.00	\$ 6,790.00	1	31-Jan-2019	Details			
	Total amount \$ 9,790.00 \$ 6,790.00									

Comment - View and add member's comment.

	CWB	-00101 comment				
Date	Comment	Туре	Created	Last updated	Actio	n
16-Aug-2016	Sensitive skin	Booking Remark	HKB2B Support (beauty) 31-Jan-2019 12:43 pm	HKB2B Support (beauty) 31-Jan-2019 12:43 pm	Edit	Delete

Group log - View the record about member group changing, upgrade and downgrade.

CWB-00101 change group log								
Original group	Current group	<u>Status</u>	Date	<u>Staff</u>				
Regular First registration 31-Jan-2019 12:00:00 am beauty								