

## Set time out

Date: 17-Jun-2014 Shop All Table Display New Member

Shop: CTL Member: B002 Ms Winnie Member group: VIP

Current time: 4:22:39pm

1. Press <T>

Time	Coey Wong	Fionna Ng	Natalie Leung	May Lau	Boey Wan	Michelle Lam
12:00 pm						
12:15 pm						
12:30 pm						
12:45 pm						
01:00 pm						
01:15 pm						
01:30 pm						

2. Click on an appropriate booking slot with respect to the starting time of the time out and therapist.

3. Select end time of the time out.

4. Select a reason for the time out.

New time out  
Therapist: Natalie Leung  
Time: From 12:00 pm To 01:15 pm  
Reason: 午膳

5. Press <Submit>

Date: 17-Jun-2014 Shop All Table Display New Member

Shop: CTL Member: B002 Ms Winnie Member group: VIP

Current time: 4:40:18pm

Time	Coey Wong	Fionna Ng	Natalie Leung	May Lau	Boey Wan	Michelle Lam
12:00 pm			午膳			
12:15 pm						
12:30 pm						
12:45 pm						
01:00 pm						
01:15 pm						

6. The time out is set.

## Edit time out

Date: 17-Jun-2014 Shop All Table Display New Member

Shop: CTL Member: B002 Ms Winnie Member group: VIP

Current time: 5:35:57pm

Before 12:00 pm 12:00 pm - 04:00 pm 04:00 pm - 06:00 pm After 06:00 pm

Next > Last >> Page 1 of 2 Coey Wong

Time	Coey Wong	Fionna Ng	Natalie Leung	May Lau	Boey Wan	Michelle Lam
12:00 pm			午膳			
12:15 pm						
12:30 pm						
12:45 pm						
01:00 pm						
01:15 pm						
01:30 pm						

**Edit time out**

Therapist: Natalie Leung

Time: From 12:00 pm to 01:15 pm

Date: 17-Jun-2014 Reason: 午膳

Update Reset Cancel Delete

1. Click on the timeout

2. Select new start and end time of the time out.

3. Select a new reason for the time out.

4. Press <Update>

## Delete time out

Date: 17-Jun-2014 Shop All Table Display New Member

Shop: CTL Member: B002 Ms Winnie Member group: VIP

Current time: 5:35:57pm

Before 12:00 pm 12:00 pm - 04:00 pm 04:00 pm - 06:00 pm After 06:00 pm

Next > Last >> Page 1 of 2 Coey Wong

Time	Coey Wong	Fionna Ng	Natalie Leung	May Lau	Boey Wan	Michelle Lam
12:00 pm			午膳			
12:15 pm						
12:30 pm						
12:45 pm						
01:00 pm						
01:15 pm						
01:30 pm						

**Edit time out**

Therapist: Natalie Leung

Time: From 12:00 pm to 01:15 pm

Date: 17-Jun-2014 Reason: 午膳

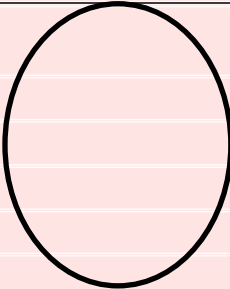
Update Reset Cancel Delete

1. Click on the timeout

2. Press <Delete>



<u>Time</u>	<u>Coey Wong</u>	<u>Fionna Ng</u>	<u>Natalie Leung</u>	<u>May Lau</u>	<u>Boey Wan</u>	<u>Michelle Lam</u>
12:00 pm						
12:15 pm						
12:30 pm						
12:45 pm						
01:00 pm						
01:15 pm						



3. The time out wil be deleted.