

Regular booking

Date: 4-Jul-2014 Shop All

Shop: CTL Member: B003 Mr Johnny Au Member group: VIP

R A F M T **Book** My Account History Installment Details Document Current time: 3:18:12pm

Time	Coey Wong	May Lau	Natalie Leung	Fionna Ng	Boey Wan	Michelle Lam	Maggie Wong	Waiting	Unspecified
10:00 am									
10:30 am									
11:00 am									
11:30 am									
12:00 pm									
12:30 pm									
01:00 pm									
01:30 pm									

1. Input member code
2. Select booking slot
3. Press <Book>

4. Select time, interval, treatment, room and count.

New booking Booked by: ()

Shop: CTL Date: 4-Jul-2014 (Fri) Time: 11:00 am to 12:00 pm Interval: 7 Day Count: 4 (Maximum 10)

Selected therapist: Not specified Boey Wan (boey) Selected room: Not specified Rm A Selected equipment: Not specified

Treatment: Keyword: 面部護理項目 Code: TF02 / 美白膠原面部護理 / 60 mins / \$400

Remark:

Waiting List **Submit**

5. Press <Submit>

e.g. This is a set of regular bookings of Mr. Johnny Au. He will be having treatments with therapist Boey Wan, from 11am to 12pm starting from 4-Jul-2014, for four consecutive Fridays (7 days in between each treatment).

Member : Mr. Johnny Au (B003) Member group : VIP
Deposit : \$2,900.00

Account History Install Details Document Close

Booking ID	Shop	Date	Time	Treatment	Therapist	Room	R
Latest booking :							
3814	CTL	4-Jul-2014 (Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	<input type="checkbox"/>
3815	CTL	11-Jul-2014 (Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	<input type="checkbox"/>
3816	CTL	18-Jul-2014 (Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	<input type="checkbox"/>
3817	CTL	25-Jul-2014 (Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	<input type="checkbox"/>

6. Multiple regular bookings are successfully created in an action.



To add the same booking on another day,

1. Check the box next to the desired treatment

Member : Mr. Johnny Au (B003) Member group : VIP
 Deposit : \$2,900.00

Booking ID	Shop	Date	Time	Treatment	Therapist	Room		
Latest booking :								
3827	CTL	4-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3828	CTL	11-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3829	CTL	18-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3830	CTL	25-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input checked="" type="checkbox"/>

2. Press < [Calendar Icon] >

Calendar for August 2014. The date 7 is circled.

Aug 2014						
S	M	T	W	T	F	S
				7	1	2
3	4	5	6	8	9	
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Today: 2014 August

3. Select date

Member : Mr. Johnny Au (B003) Member group : VIP
 Deposit : \$2,900.00

Booking ID	Shop	Date	Time	Treatment	Therapist	Room		
Latest booking :								
3827	CTL	4-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3828	CTL	11-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3829	CTL	18-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3830	CTL	25-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3831	CTL	7-Aug-2014(Thu)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>

4. The booking is created.



To copy the bookings to the next time interval,

1. Check the boxes next to the desired treatments

Member : Mr. Johnny Au (B003) Member group : VIP
 Deposit : \$2,900.00

Account History Install Details Document Close

Booking ID	Shop	Date	Time	Treatment	Therapist	Room		R
Latest booking :								
3838	CTL	4-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input checked="" type="checkbox"/>
3839	CTL	11-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input checked="" type="checkbox"/>
3840	CTL	18-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input checked="" type="checkbox"/>
3841	CTL	25-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input checked="" type="checkbox"/>

2. Press < R >

Member : Mr. Johnny Au (B003) Member group : VIP
 Deposit : \$2,900.00

Account History Install Details Document Close

Booking ID	Shop	Date	Time	Treatment	Therapist	Room		R
Latest booking :								
3838	CTL	4-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3839	CTL	11-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3840	CTL	18-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3841	CTL	25-Jul-2014(Fri)	11:00 am - 12:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3842	CTL	4-Jul-2014(Fri)	12:00 pm - 01:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3843	CTL	11-Jul-2014(Fri)	12:00 pm - 01:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3844	CTL	18-Jul-2014(Fri)	12:00 pm - 01:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>
3845	CTL	25-Jul-2014(Fri)	12:00 pm - 01:00 pm	TF02 美白膠原面部護理	Boey Wan	Rm A	Remove	<input type="checkbox"/>

3. The bookings are successfully copied to the next time interval.